



# TL;DR: Accounting

Taxes and accounting made simple

## Monthly Reminders:

- Complete bookkeeping when your bank statement is out
- Transfer amount to savings for taxes, and retirement

## Quarterly Reminders:

- Pay Estimated Federal Taxes: [www.irs.gov/directpay](http://www.irs.gov/directpay)
- If Quarterly: Pay State & Local Taxes: [www.filelocal-wa.gov](http://www.filelocal-wa.gov)

## Yearly Reminders:

- File your Federal Tax Return by April 15th
- File your State Tax Return by January 31st: [www.dor.wa.gov](http://www.dor.wa.gov)
- File your Local Tax Return by January 31st: [www.filelocal-wa.gov](http://www.filelocal-wa.gov)
- Compare your P&L to your goals
- Set your goals for the next year